


Request for Expression of Interest (EOI) For Hiring of Consultant to prepare projects and provide consultancy for the Establishment of Butterfly Parks At Nawab Wajid Ali Shah Prani Udyan Lucknow (Lucknow Zoo) & Kanpur Prani Udyan Kanpur (Kanpur Zoo)

The Government of Uttar Pradesh has given approval for the establishment of Butterfly Parks at Nawab Wajid Ali Shah Prani Udyan, Lucknow & Kanpur Prani Udyan, Kanpur. Proposals are invited from interested individual consultants/reputed firms to prepare projects and provide consultancy for the establishment of these Parks. Details about the projects are described in the TOR with the form. The duration of the engagement is about one year. Interested Consultants/firms must submit their Expression of Interest (EOI), together with CVs, samples of similar works or reports done.

The form and TOR can be obtained from the offices of Director Lucknow Zoo at address given below & Director Kanpur Zoo, Nawabganj Kanpur, Phone No- 0512-2256027 It is also available at websites of Lucknow Zoo- www.lucknowzoo.com and Kanpur zoo- www.kanpurzoo.org Proposals must be received at the below mentioned address on or before 25 June 2016:

To
Director,
Nawab Wajid Ali Shah Prani Udyan Lucknow
Hazratganj,
Lucknow-226001, Uttar Pradesh
Phone No. – (0522-2239588)
Fax No.- 0522-2236538
Email Id - lucknowzoo@gmail.com
Website- www.lucknowzoo.com


(Anupam Gupta)
Chief Conservator of Forest/
Director
Nawab Wajid Ali Shah
Prani Udyan, Lucknow

**Expression of Interest
Cum
Request for Proposal (RFP)**

**Construction of Butterfly Park at Nawab Wajid Ali Shah Prani Udyan
Lucknow & Kanpur Prani Udyan, Kanpur and Kanpur Prani Udyan, Kanpur**

A. BACKGROUND

Government of Uttar Pradesh has given approval and even sanctioned money for the construction of a new butterfly park at Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur & Kanpur Prani Udyan, Kanpur. All over the world butterflies have suffered great damage due to habitat destruction caused by large scale urbanization, natural disasters, felling and cutting of trees, etc. Construction of a Butterfly Park will thus give a boost to its conservation and breeding.

Butterflies are insects which are very beautiful, attractive and graceful. There are many types of butterflies - mostly multicolored and do represent nature's most beautiful creation. Butterflies along with the moths belong to the class of insects of the order Lepidoptera. Adult butterflies have large brightly coloured wings, and a conspicuous fluttering flight.

Nawab Wajid Ali Shah Prani Udyan ,Lucknow Park has about 29 hectares of land. The whole area is divided into two basic zones - Main display zone and the Wilderness zone. For construction of the butterfly park, the proposed area of about 2.5 acres will lie nursery near park road and behind fox enclosure.

Kanpur Zoological Park has about 76.6 hectares of land. The whole area is divided into two basic zones - Main display zone and the Wilderness zone. For construction of the butterfly park, the proposed area of about 3 acres will lie in the Main display zone between fish aquarium and Swamp deer (Barasingha) enclosure.

Description of the proposed park is as below:

‘Conservation and Breeding of Butterflies – Many species of butterflies are becoming endangered day by day. For proper conservation and breeding and to create awareness on importance of butterfly conservation, open butterfly parks will be created in the main display area of Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur’

The Park will have the following major components: -

1. Host plant garden for egg-laying by butterflies and feeding by caterpillars
2. Nectar plant garden to sustain the butterfly population
3. Landscaping with walking trail
4. Polyhouse
5. A nursery

It will house more than 50 species of butterflies. The park will have all possible habitat requirements including host plants and will house the butterflies

throughout the year. Lot of signage's will be set up in the area which will have immense educative value. People will learn about the four stages in the life cycle of a butterfly – the egg, larvae or caterpillar, pupa or chrysalis and the adult. They will also get to know about the importance of conservation of different butterfly species.

2. Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur is inviting proposal from such experienced and qualified individual professional as "Consultant" in the Butterfly Park.

B. EXPRESSION OF INTEREST CUM REQUEST FOR PROPOSAL (RFP)

The Consultant will support the authority in preparing a project and provide consultancy for construction of the Butterfly Park.

The detailed Terms of Reference is given in Annexure I.

1. Scope of Work

- ❖ Conducting site analysis
- ❖ Conducting preliminary flora and butterfly assessment and zoning and site analysis.
- ❖ Developing functional design to advice on intervention on habitat enhancement of butterfly garden.
- ❖ Developing plantation design and preparing list of plants suitable to the site.
- ❖ Providing butterfly park design based on the habitat and land studies carried out.
- ❖ Supervision of Ground preparation works
- ❖ Supervision of plantation work.
- ❖ Developing content for plant signages and providing ideas on installations for aesthetic and educational purpose and suggestions on programmes.
- ❖ Supervision on installation of signages and providing maintenance training to the team.
- ❖ Conducting post assessment of butterflies.
- ❖ Conducting site survey during monsoon to assess plants and butterfly diversity.

2. General Terms

- a) All communications including Expression of Interest cum Request for Proposal (RFP) and Consultant's contract for the proposed consultancy will be issued in English language only.

- b) The Consultant will be selected in accordance with the procedures and guidelines of the Government of Uttar Pradesh.
- c) The selected Consultant will have to sign an Agreement with the Authority.
- d) No Applicant shall submit more than one Proposal for the consultancy.
- e) The Applicants shall be responsible for all of the costs associated with the preparation of their Proposals and their participation in the Selection Process, visits to the authority, etc. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

3. Eligibility Conditions & Qualifications

- ❖ Master's Degree in Zoology with specialization in Entomology. Lepidopterists will be given preference.
- ❖ Total professional experience of at least 15 years in designing and implementing environmental conservation projects.
- ❖ Should also provide landscape architect who is experienced in designing butterfly habitat area, Forest Parks, gardens etc.

4. Other Requirements

- ❖ Strong oral and written communication skills in English language with a capacity to communicate effectively to a wide variety of audiences.
- ❖ Ability to convey ideas and positions clearly.
- ❖ Ability to manage multiple tasks effectively
- ❖ A strong team player with excellent leadership and interpersonal skills.

5. Right to reject any or all Proposals

- ❖ Not with standing anything contained in this Document, the Authority reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection or cancellation.
- ❖ The Authority reserves the right to reject any Proposal if
 - at any time, a material misrepresentation is made or uncovered, or
 - the Applicant does not provide, within the time specified by the Authority, the supplemental information sought by the Authority for evaluation of the Proposal.

6. Submission of Proposal

- ❖ Interested experienced and qualified individual professionals must provide information strictly as per format given at Annexure II to V.

- ❖ The Applicant shall provide all the information sought under this RFP. The Authority will evaluate only those Proposals that are received in the required formats and complete in all respects.
- ❖ Technical Proposal as in Annexure II, III and IV

The proposal must be submitted in original (both Technical and Financial Proposal) in sealed envelope clearly marked “**Consultant for the Construction of Butterfly Park at Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur**” and delivered at the address below no later than 25 June 2016

**To
Director ,
Nawab Wajid Ali Shah Prani Udyan Lucknow
Hazratganj,
Lucknow-226001, Uttar Pradesh**

(Note:- For assistance/query, please contact as below:

Phone No. – (0522-2239588, 09456246594)

Fax No.- 0522-2236538

Email Id - lucknowzoo@gmail.com

Website- www.lucknowzoo.com

7. Evaluation Criteria and Selection Process

- ❖ The Authority has adopted a selection process in evaluating the Proposals comprising of both the Technical and Financial proposals as submitted in one sealed envelope.
- ❖ The Authority shall open the Proposals at 17:00 hours on the Proposal Due Date, at the Office of Director **Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur, Lucknow** and in the presence of the Applicants who choose to attend.
- ❖ All the proposals will be scrutinized and candidates shortlisted. The Applicants will be evaluated based on appropriate marking system. The categories for marking and their respective marks are as under:

Educational Qualification	20
Work Experience	50
Sample Work Outputs and Reports	20
Statement of Interest	10
Total Marks	100

The Technical Proposal will be evaluated on the basis of Applicant's CV, Work experience and Statement of Interest. Only those Applicants whose Technical Proposals get a **score of 75 marks or more out of 100 (St)** will be considered for financial evaluation. The financial proposal of others will not be considered and will be returned unopened after completing the technical selection process.

For the financial evaluation, Applicant shall submit the Financial Proposal in the format given in **Annexure V** clearly indicating the total cost of the Consultancy.

8. Termination of Contract

- ❖ The Authority, if not satisfied with the work performance of the Consultant, may terminate the Contract with 10 day's notice in advance. If the Consultant decides to resign then he/she should give at least 30 days advance notice to the Authority.

9. Acknowledgement by Applicant

- ❖ It shall be deemed that by submitting the Proposal, the Applicant has:
 - made a complete and careful examination of the RFP document;
 - Received all relevant information requested from the Authority;
 - Acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the RFP document or furnished by or on behalf of the Authority;
 - Acknowledged that it does not have a Conflict of Interest

10. Payment

The Consultant is expected to complete the assignment in no later than one year. The consultant shall be paid on a lump sum basis for completion of the task within the given time frame. Payment of the consultancy fee would be scheduled as follows:

- 10 percent on signing the contract.
- 30 per cent on survey, designing, landscaping and preparation of DPR.
- 30 per cent on completion of habitat development.
- 30 per cent on completion of the project.

Annexure I

The Terms of Reference (the “TOR”) and the scope of the works are specified below.

Background:

Government of Uttar Pradesh has given approval for the construction of a new butterfly park at Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur. The Project is expected to Construct a Butterfly Park which will give a boost to the conservation and breeding of a wide variety of butterfly species.

To fulfil the organizational and implementation goals of the project, it will require a separate consultant. It is proposed that the services of a qualified Consultant may be hired for preparation and completion of this project.

Objective:

The prime objective of the consultancy is **‘Construction of a Butterfly Park at Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur’**

Scope of Works:

This Project should cover all the implementation aspects commonly found in all the Government projects in UP including (a) detailed project description including institutional structure, (b) project management and (c) financial management.

The consultant has to work in close liaison with Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur and will be responsible for the following tasks in order to prepare the project:

- ❖ Designing and landscaping.
- ❖ Consultant services in Plantation, Education and supervision of all the works.
- ❖ Consultant services related to successful breeding of Butterflies in the target area

Period of Services

The consultancy contract will be for one year. The appointment is only for the contract period and the candidate will not have any lien to the Authority in any manner after the end of the contract period.

ANNEXURE II

Dated:

**To
Director
Nawab Wajid Ali Shah Prani Udyan Lucknow
Hazratganj,
Lucknow-226001, Uttar Pradesh**

Sub: Prepare a project and provide consultancy for construction of the Butterfly Park at Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur.

Sir

1. With reference to your advertisement, and having examined the RFP Document and understood their contents, I hereby submit this proposal for the said post. My proposal is unconditional and unqualified.
2. I acknowledge that the Authority will be relying on the information provided in the RFP document for selection and I certify that all information provided therein is true and correct: nothing has been omitted which renders such information misleading; and all documents accompanying this proposal are true copies of their respective originals.
3. I shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the proposal.
4. I acknowledge the right of the Authority to reject the proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. I certify that I fulfil the qualification and experience as sought by the Authority.
6. I also certify that the proposal is valid for a period of 45 days from the date of opening of the Financial Proposal.
7. I further certify that no investigation by a regulatory authority is pending against me.

Yours faithfully,

Date: (Signature and name of the Applicant)

Address

Mobile No:

E-mail ID:

ANNEXURE III

Name of Expert					
Sex (Male/Female)					
Date of Birth & Age					
PAN Number					
Address for communication					
Key Qualification					
Total Experience					
Statement of some of the major assignments undertaken related to preparation of modules and manuals					
Sl.No.	Client/Organization	Designation	Project Name	Key Task performed	Duration
A					
1					
2					
3					
4					
5					
C	Specific details on assignments undertaken on Preparation of Projects for other clients/ organizations				
1					
2					
3					
4					
5					
D	Work Experience on Projects				
1					
2					
3					
Statements of Interest (minimum 1 Page)					

ANNEXURE IV

Curriculum Vitae of the Applicant

Proposed Position	
Name of Expert	
Date of Birth	
Citizenship	
Education	<i>Summarize college/university and other specialized education of staff member, giving names of schools, dates attended, and degrees obtained</i>
Memberships in Professional Associations	
Other Training	
Countries of Work Experience	
Languages	Indicate proficiency in speaking, reading and writing of each language by 'excellent', 'good' or 'poor'.
Employment Record <i>Starting with present position, list in reverse order every employment held. For experience in last 15 years, also give types of activities performed and client references, where appropriate.</i>	From: Date to Date Employer: Position Held:
Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned <i>Please also attach the sample work outputs and reports prepared by you.</i>	
Certification	
(signature with date) I, the undersigned, certify to the best of my knowledge and belief that this CV correctly describes my qualifications and my experience. I understand that any wilful misstatement described herein may lead to disqualification or dismissal, and/or any other disciplinary action being taken by the Authority.	

ANNEXURE V

Financial Proposal

Dated:

**To
Director
Nawab Wajid Ali Shah Prani Udyan Lucknow
Hazratganj,
Lucknow-226001, Uttar Pradesh**

Sub: Prepare a project and provide consultancy for construction of the Butterfly Park at Nawab Wajid Ali Shah Prani Udyan Lucknow & Kanpur Prani Udyan, Kanpur.

Sir

1. I the undersigned, offer to provide the consulting services for the above in accordance with your Request for Proposal dated [Date], and my Proposal (Financial Proposals).
2. My Financial Proposal is given below.

Lump sum fees payable for completing the assignment	(in figures)
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**The Fees payable are exclusive of Service Tax and other taxes as applicable from time to time.*

** The Lump-sum fees quoted shall be taken into account for Financial evaluation*

3. My financial Proposal shall be binding upon me subject to the modifications resulting from contract negotiations, if any.
4. No fees, gratuities, rebates, gifts, commissions or other payments have been given or received in connection with this Proposal
5. I undertake that, in competing for (and, if the award is made to me, in executing) the above contract, I will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".
6. I understand you are not bound to accept any Proposal you receive.

Yours faithfully,

Date: (Signature and name of the Applicant)

Address

Mobile No:

E-mail ID: